

# Russell Area Farmers Market

## 2017 Market Guidelines and Rules

- Each vendor space is an area 10'x10'
- Obvious product placement outside of the 10'x10' assigned space requires payment of additional space fees in increments of current space fee prices at the discretion of the market coordinator.
- Vendors agree to work in a harmonious manner with other vendors, customers, market coordinator and market volunteers.
- Vendors will be set up for business no later than 15 minutes prior to the market opening.
- All vendors are required to be at their booth at all times during the operating hours of the market.
- Vendors are responsible for maintaining and cleaning up their own booth space.
- All vendors are required to dispose of their own garbage.
- The market coordinator will charge \$5.00 to the vendor for each day the vendor's space is left with debris. This fee must be paid to the market before the vendor will be allowed to participate in any future market days.
- Canopies must be anchored down with a weight on each leg, the heavier the canopy the heavier the weights need to be. Contact the manufacturer to learn what poundage of weights are necessary for your canopy. If the canopy is not properly anchored, the vendor must sell without their canopy.
- **Smoking is not permitted** on the site of the Farmers Market.
- Alcohol consumption will not be allowed.
- The Russell Area Farmers Market is not responsible for any permitting/licensing/insuring/State or Federal income tax/business operations of any vendor's products or offerings that are brought to the market for sale out of the vendor's booth.
- Vendors are responsible for marketing and advertising their own business at their own discretion.
- Any advertising a vendor does on the market's behalf, or incorporates any market logo must be pre-approved by Russell Area Farmers Market.
- There will be no refunds or credits on any space fee.

These rules and guidelines are subject to change at any time. You will be given at least one week notice if a change occurs.

### **Hold Harmless Agreement:**

Russell Area Farmers Market does not assume any liability for damages to goods or property of the lessee from fire, water or storm or any liability for accidents of persons or property caused under or by virtue of the operations of lessee under this contract. I have read and understand the accompanying agreement conditions/market rules posted online and in paper form and agree to hold Russell Area Farmers Market harmless for loss of articles. I understand that any and all commercial liability insurance provided by Russell Area Farmers Market does not cover vendors as individuals and that if a vendor

would like to be insured, or is required to be insured to sell at the market, the vendor is responsible for providing their own insurance. I also understand that it is up to individual vendors to market their own products and services. I understand that any rules and/or guidelines of this agreement may change at which time I will be notified.

*By signing below I understand and will adhere to these guidelines/rules of the Russell Area Farmers Market.*

Signature\_\_\_\_\_ Date\_\_\_\_\_

Print Name\_\_\_\_\_